

Applying for admission

Transferring to Bowling Green State University

Bowling Green State University
Office of Admissions
110 McFall Center
Bowling Green, Ohio 43403-0085

419-372-BGSU
Toll-free: 1-866-CHOOSE BGSU (246-6732)
Fax: 419-372-6955
Email: choosebgsu@bgsu.edu
Web site: www.bgsu.edu



Changing the world by degrees

Carefully read the following instructions and retain this information for future reference.

How to Apply

Students who have attempted 12 or more hours, excluding remedial or developmental courses, since high school at a college or university other than Bowling Green are considered as transfer applicants. Bowling Green State University adheres to the statewide policy developed by the Ohio Board of Regents to facilitate movement of students and transfer of credit from one college or university to another.

1. Students are encouraged to apply electronically by visiting BGSU's site at www.bgsu.edu and following the instructions provided.
2. Or complete the transfer application for admission (pages 15-16) and submit the \$40 nonrefundable application fee. (Check or money order made payable to BGSU. No cash please.) Your cancelled check will be your application fee receipt.
3. Request to have your official college transcripts sent from the Registrar's Office of each institution attended to the Office of Admissions, 110 McFall Center, Bowling Green, OH 43403-0085. (Transcripts will not be accepted from students.)
4. **If you have completed fewer than 30 semester hours (45 quarter hours) of college-level coursework since high school graduation, you are required to submit your official final high school transcript directly to the BGSU Office of Admissions.** ACT and SAT results are not required. Transfer applicants who have earned high school equivalency through the General Educational Development (GED) testing program should have both an official copy of the GED results and an official high school transcript sent to the Office of Admissions. The Office of Admissions reserves the right to request documentation of high school performance if necessary.
5. If you have received advanced placement credit, please have an official AP transcript sent to the BGSU Office of Registration & Records, 110 Administration Bldg., Bowling Green, OH 43403-0130. To request score reports contact the AP Program, P.O. Box 6671, Princeton, NJ 08541-6671, toll free 1-888-225-5427.
6. **The application and credential deadline for students planning to pursue a program in the College of Business Administration for Fall 2008 is May 1, 2008.** Entrance into the College of Business Administration is selective. Students who have been admitted to the University will be notified in writing of admission status into the College of Business Administration. For more information, call the college office at 419-372-2747.

7. Transfer students applying to the College of Health and Human Services should call for information regarding procedures, 419-372-8242.
8. Students who intend to pursue a major or minor in music must contact the College of Musical Arts for enrollment and audition information, 419-372-8577.
9. Students who intend to pursue a BFA in art must visit the School of Art Web site portfolio review information and schedule a portfolio review, www.bgsu.edu/art.
10. Students who intend to pursue a major in theatre and a specialization in musical theatre must contact the Department of Theatre and Film for enrollment and audition information, 419-372-2222.
11. Students who intend to pursue a major in advanced technological education, which requires an associate degree in a technical or applied field, must contact the College of Technology before they are officially admitted to the major, 419-372-7581.

All admissions credentials submitted to the Office of Admissions become the property of Bowling Green State University and cannot be returned.

Application Deadlines

Fall semester	July 15
Spring semester	Dec. 1
Summer terms	May 15

All admissions credentials, including, college transcripts and high school transcripts, must be received by the Office of Admissions 14 days before the semester or summer session to allow sufficient time for processing, notification, academic advising and registration for classes.

An admissions application is renewable for one year from the term for which a student initially applies.

Teacher Certification/Licensure

Students with previously earned baccalaureate degrees who are seeking certification/licensure to teach should contact the College of Education and Human Development at 419-372-7372 for information.

BGSU Firelands

BGSU Firelands requires the same application as the main campus, using the forms in this packet, although admissions requirements vary from main campus. The application for admission and all credentials should be submitted directly to BGSU Firelands, One University Dr., Huron, OH 44839-9719. Applications for admission are accepted up to two weeks before the beginning of classes. For more information, please contact BGSU Firelands at 419-433-5560 or 1-800-322-4787.

Transfer Admission Requirements

Admission to BGSU for transfer students is determined by their college academic credentials. Students with fewer than 24 semester hours (or 36 quarter hours) of college-level coursework will be considered for admission on both high school and college academic credentials.

A student who is not admissible based on high school credentials should complete at least 24 semester hours (or 36 quarter hours) of college-level courses before applying as a transfer student. ACT and SAT results are not required.

A student in good standing at another college or university is considered for transfer admission if:

1. the student has earned at least 60 semester hours (90 quarter hours) with a minimum grade point average of 2.0 on a 4.0 scale; or
2. the student has earned fewer than 60 semester hours (90 quarter hours) with a minimum grade point average of 2.5 on a 4.0 scale; or
3. the student has earned an associate degree.

A student who has completed fewer than 60 semester hours (90 quarter hours) and whose cumulative grade point average is between 2.0 and 2.5 may appeal for admission. After evaluation of the student's completed admissions credentials, an appeal form will be sent to the student. Upon return to BGSU of the completed appeal form, an admission recommendation is made by the dean of the college to which the student is applying, in consultation with the director of admissions. Appeals will not be sent after the application deadline has passed.

A student who does not meet the above requirements AND who has not attended another college or university for one or more years may be considered for probationary admission by appealing to the dean of the college to which the student is applying. An appeal form will be sent to the student after an evaluation of the student's admissions credentials is completed. Appeals for probationary admission will not be sent after the application deadline has passed.

Transfer students must demonstrate competence in English/writing, mathematics and reading before advancing to sophomore and junior standings.

Five-Year Admission Policy

If you have not taken coursework anywhere (high school or college) during the past five years, you are eligible for admission to the University. Students admitted under this five-year admission policy are required to take courses under the close supervision of a college academic advisor.

Campus Security

The security of all members of the campus community is a vital concern at Bowling Green State University. Information about crime prevention, the law enforcement authority of the University Police, policies for reporting crime on campus and crime statistics for the most recent three-year period is available online at www.bgsu.edu/offices/safety/report.

Bowling Green State University
TRANSFER
Application for Undergraduate Admission

Please type or print all information.

Include a check or money order for \$40 payable to BGSU.

FOR OFFICE USE ONLY

AF	DATE	INITIAL	ACTION
AS			
ASP			

1. Name _____ 2. Soc. Sec. No. _____
last first M.I. preferred first name previous name (if any)

3. Permanent address _____
street city state zip

4. Birthdate _____ 5. Female Male 6. Home telephone (_____) _____
mo day yr

7. Email address _____

8. Racial/ethnic background (optional): ^{AI} American Indian/Alaskan Native ^{AP} Asian/Pacific Islander
 ^B Black ^{HL} Hispanic/Latino ^W White ^O Other (please specify) _____

9. **Non-U.S. Citizens Only:** Include a photocopy of your Resident Alien Identification Card with this application.
 Please check: I have an immigrant visa. Date issued _____ A# _____
 Country of citizenship _____

10. Have you been an Ohio resident for a least one year? Yes No

11. County of residence (if Ohio) _____

12. Father BGSU Alumnus: Yes No Mother BGSU Alumna: Yes No Sister/Brother BGSU Alumni: Yes No

13. Name of High School _____ 14. ACT/CEEB high school code number _____
(obtain from your guidance office)

city state zip

15. High School Graduation Date _____ or GED Completion Date (if applicable) _____
mo yr mo yr

16. Have you ever applied to or attended BGSU? Yes No

17. Have you attended any post-secondary institutions? Yes No
 If you have attended any college, university, technical institute or other post-secondary degree-granting institution, you must give the name, address and dates of attendance in chronological order. Include coursework completed at BGSU and any coursework completed through PSEOP. An official transcript must be sent from each institution except BGSU.

Name of Institution	Location	Dates Attended		Credit Hours Attempted
		From (mo/yr)	To (mo/yr)	

18. Applicants must account for all time since high school. Unless you are high school senior, list all work experiences, school or military service since graduation if it is not included in the section above.

19. Term you wish to begin (check one): ^B Fall, August (yr) _____ ^S Spring, January (yr) _____ ^P Summer, June (yr) _____

20. I am applying for admission to (check one): Main Campus Bowling Green, OH BGSU Firelands Huron, OH Evening Program Main Campus Distance Learning See pg. 7 for options

21. Major _____ Major Code _____
 (Select major and only one major code from list on pages 6 and 7 of this form. LIST ONLY ONE.)
 Following admission to BGSU, acceptance into the School of Art requires a portfolio review; acceptance into the College of Musical Arts requires an audition; acceptance into the Musical Theatre specialization requires an audition; entrance into the College of Business Administration is selective.

22. Housing request (check one):
 I am applying for campus residence hall accommodations (available at main campus only).
 I request authorization to attend the University by commuting from my home to campus.
(commuters must live within 50 miles of Bowling Green and reside with parent, guardian or spouse or be over the age of 23)
 I request authorization to reside off campus. (must be a transfer student with 60 semester hours or more earned).

Important! Continued on reverse side. Signature required.

TRANSFER
 You can apply online at www.bgsu.edu

23. Have you been convicted of a felony? Yes No (if yes, you must attach an explanation)

Note for students with disabilities: For more information on access, adaptations or accommodations, you may contact the Office of Disability Services at 419-372-8495, or visit the Web site at www.bgsu.edu/offices/sa/disability.

I certify that the information hereon is complete, accurate and true to the best of my knowledge. I understand that my misrepresentation of facts hereon will be cause for refusal of admission, cancellation of admission or expulsion from the University if discovered subsequently. I agree that as a student I am subject to the Code of Student Conduct of Bowling Green State University.

Signature _____ Date _____

Mail completed application and nonrefundable processing fee of \$40 to:

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BGSU is an AA/EEO institution.